

## Information Collection and Use

The Center for Watershed Protection recognizes that visitors to our site may be concerned about the information they provide to us and how we treat that information. The Center is the sole owner of all information collected on this website. We do not sell or rent this information to other organizations for marketing or solicitation purposes.

## Ordering Publications

We request information from customers who order publications on Go-Emerchant's secure online order form. Customers must provide contact information (name, phone and shipping address) and financial information (credit card number, expiration date) for shipping and billing purposes, even when customers are ordering electronic publications that do not need to be shipped. If we have trouble processing an order, this contact information is used to get in touch with the customer. The Center for Watershed Protection has no access to any financial information. We do not sell or rent this information to other organizations for marketing or solicitation purposes.

Our Authorized Online Retailer is [Go-Emerchant](#). Go-Emerchant provides a Secure Payment Gateway using VeriSign, so anyone making purchases on our online store should feel confident that their financial information is secure. To view Go-Emerchant's VeriSign Certificate, go [here](#). For VeriSign's [we](#) regulations, visit their [b](#)site

As Go-Emerchant mentions on its [privacy policy](#) page, it also has established effective policies as defined by Visa CISP and the PCI Data Security Standard (which is used by Mastercard Secure Data Policy) about keeping your financial and personal information secure. Please visit these websites for more about [V](#) [isa CISP regulations](#) and information on [PCI Data Security Standard](#)

### Online Donations

If you join our Friends of the Center program or donate to the Center [online](#), your name will be posted on the "Meet Our Friends" web page and Annual Report unless you ask us not to via email or letter. We will in no case share, sell or rent your donation data or contact information with other organizations. Credit Card information is never stored offline in a file or in hard copy in our offices.

For security measures for protecting your personal and credit card information when making online donations, we use Go-Emerchant. Please read the information relating to Ordering Publications above.

### Downloading Free Resources

We ask users to supply contact information to receive some of our free online resources. We do not sell or rent these e-mail addresses to other organizations for marketing or solicitation purposes. Form Maker Pro is the company that stores the information you provide. We invite you to read [Form Maker Pro's privacy policy](#).

### E-Newsletter

We ask users to supply contact information to subscribe to our electronic newsletter, Runoff Rundown. Instructions on how to unsubscribe from electronic mailings are included in every message we send out. Requests to unsubscribe are processed immediately. We do not sell or rent these e-mail addresses to other organizations for marketing or solicitation purposes. Constant Contact manages this email list. [We invite you to view their security and privacy policy](#).

### Correcting/Updating Your Information

If your name, address or other personally identifiable information changes, you can update your records by sending an email or fax to Nichelle Bolden, [ndb@cwpp.org](mailto:ndb@cwpp.org), phone: 410-461-8323, fax: 410-461-8324.

### How to Reach Us

If you have any questions about our privacy policy or other concerns about how your contact information is protected, don't hesitate to contact us:

Nichelle Bolden  
email: [ndb@cwpp.org](mailto:ndb@cwpp.org)

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